

Authorisation To Collect

This form is to be completed by an authorised parent or guardian to authorise a person to collect your child/ren from Millville who are not currently noted on your child's enrolment form. Please ensure they bring photo identification as they will be asked to provide this if not known to staff.

Child/rens name: _____

Name of person that will be collecting the above named child/ren: _____

Relationship to child: _____ Phone Number: _____

I, _____ (*Print name*), authorise the above noted person to collect the child/ren noted above to:

- Collect for a specific date only. _____ (insert dates)
- Be placed on the above noted child/ren's enrolment form to collect on an ongoing basis .

Signed: _____

Date: _____

This completed form is to be given to a Millville Staff member.

Millville Staff only

Received By: _____

Staff Initial: _____

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